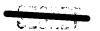
Approved For Release 1999/09/27: CIA-RDP91-00452R000100100114-2



1.0ctober 1970

MEMORANDUM :	FOR:	Director	of	Research	and	Development
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THROUGH

: Special Panel/ORD

SUBJECT

25X1A9a

: Recommendation for Promotion

25X1A9a

25X1A9a

1. It is strongly recommended that he promoted from GS-5 to GS-6. She is currently assigned to a GS-7 slot in RP/ORD.

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2. entered on duty with the Agency on 25 June 25 X 1906 awas assigned to RP/ORD on 7 August 1967.

Chief/RP/ORD since 16 March 1970 when a GS-7 at that time, left to assume another position in the Office of the Director/ORD. It is highly competent in the technical skills of typing and shorthand. She is very conscientious in the preparation of memoranda and reports, particularly those which go outside the division. She responds promptly and well to the variety of diversified requests placed on her. She has a very pleasant demeanor and an excellent attitude toward work in the division and is a definite asset to the efficiency and smooth running of the office. She has supervised another secretary in the office in a very tactful way.

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Chief/Radio Physics/ORD DD/S&T

RECOMMEND APPROVAL:

Simm)

Chairman, Special Panel/ORD

1 007 070

Date

Section 1

appear

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APPROVAL:

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20CT 1970

Director of Research and Development

Date

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